



REGISTRATION RENEWAL FORM

2019 - 2020 ONLINE OR STANDING ORDER PAYER

Information you need to know as a MEMBER/BLUE BADGE

The cost of Membership | April 2019 – 31 March 2020

£99.00

Postal Supplement (ONLY if you wish to receive AGM/Registration correspondence by post and not via e-mail)

**Additional cost of
£30.00**

Bank details – **Please quote your Institute membership number as a reference**

Barclays Bank plc - Account Number: 30673277 Sort Code: 20-31-52

The new validation sticker for your photo card will be sent out mid-March before the start of the new Institute year on 1 April 2019

The benefits of Membership are [click here](#)

TOTAL: £

Institute's Expectations and Actions required of its Members

- To always follow the Institute's Code of Conduct [click here](#)

Must have:

- Up to date Public Liability Insurance – Please confirm to PLI@itg.org.uk through whom you have valid cover
- Up to date guide profile on Institute website [click here](#)
- A photo card with recognisable photo on it and current validation hologram
- If you have yet to apply for a photo card – Email as an attachment, in a JPEG format, a recent, colour, passport-sized photo to photos@itg.org.uk
- Driver Guides must have valid:
 - Private Hire/Hire and Reward Insurance documents
 - Private Hire Vehicle Licence
 - Private Hire Driver Licence

Ensure up to date copies of the documents listed above are lodged with APTG/BGTG/DGA

DEADLINE SUNDAY 3 FEBRUARY 2019

PAYMENT DETAILS (please tick one)

Ensure your payment/completed form is returned to the Institute by SUNDAY 3 FEBRUARY 2019

I have paid by telephone/online banking

Date Paid: _____

I have paid by Standing Order

Date Paid: _____

I am changing to pay by direct debit

Please [click here](#) for a new Direct Debit Mandate

I have enclosed a signed mandate form

Please sign and return this form to the Institute office

Signed _____ Institute Membership No. _____

Name (BLOCK CAPITALS) _____

Date _____

December 2018